

Form 2333V (Rev. August 2007)	Department of the Treasury—Internal Revenue Service <h2 style="margin: 0;">Volunteer Order Form</h2> (Tax Year 2007 Products only)		SPEC Use Only
1. Current Date (mm/dd/yy)	2. Name	3. Daytime Telephone Number () ext.	4. Date Needed (mm/dd/yy)
5. Delivery Location (Organization Name/Bldg./Room/Floor)			10. Order Point Number (five digits)
6. Address (Number and Street)			11. SPEC Contact (Full Name)
7. City, State, and ZIP Code			12. Contact's Telephone Number () ext.
8. Last Date Item Can Be Accepted _____ (mm/dd/yy)			13. Contact's Fax Number ()

9. Site Material <input type="checkbox"/> Training Material <input type="checkbox"/>	All items in the shaded area MUST be entered into CAPS by SPEC. Note: 2007 tax forms and publications are not available until December.
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CAT NO	QTY	ITEM	CAT NO	QTY	ITEM	CAT NO	QTY	ITEM
VITA/TCE Training			Overprinted Tax Forms			Forms/Instructions Description on Back		
1.		61206C P 678 Volunteer Student Kit	24.		61104F F 1040 VITA/TCE-SIDN	45.		11325E I 1040
2.		13740R P 678-FS Foreign Student/Scholar Guide	25.		17166F F 1040A VITA/TCE-SIDN	46.		12088U I 1040A
3.		10458Q P 678 (PR) Puerto Rico Supplement	26.		61106B F 1040EZ VITA/TCE-SIDN	47.		12063Z I 1040EZ
Site Management			Volunteer Site Management			Forms/Instructions		
4.		61267P P 1155 Facilitator's Kit	27.		15146T P 579 (SP) Tax Guide	48.		11340T F 1040-ES (2008)
5.		34182T P 4011 Foreign Student Quick Reference Guide	28.		15173A P 596 Earned Income Credit	49.		20975C F 1040-V
6.		34183E P 4012 Volunteer VITA/TCE Resource Guide	29.		20497L P 1796 CD-ROM	50.		11360L F 1040-X
7.		46317Q P 4480 Link & Learn Taxes Kit	30.		21601T P 1857 IRS e-file	51.		11362H I 1040-X
8.		43560V F 6744 Test	31.		18356V F 2333-V Order Form	52.		11862M F 2441
Site Management			32.		11754L F 2333-X Supplemental Order Form	53.		10842K I 2441
9.		10311G P 17 Your Fed. Income Tax	33.		37853B P 4269 Language ID Card	54.		13141W F 4868
10.		37287B P 730 (EN/SP) Important Tax Records Envelope	34.		38846W P 4391 Privacy Act Stuffer	55.		62766T F 8453
11.		46945O P 1084 Volunteer Coordinator's Guide	35.		33190J F 13206 Volunteer Asst. Summary Report	56.		10644E F 8812
12.		63005J P 1278 Plastic Bag	36.		35244Q F 13357 Partner Certificate	57.		12081V F 8822
13.		63334P P 1303 Badges	37.		39748B F 13614 NR Intake Sheet	58.		25379M F 8863
14.		26657L P 3189 Volunteer e-file Handbook	38.		39658W F 13614 (SP) Intake Sheet	59.		33394D F 8880
15.		38835P P 3676A (EN/SP) Small e-file Poster	Miscellaneous			60.		14695J F 9452
16.		31083Z P 3711 VITA/TCE Cert. Folder	39.		34292Q P 4025 Your Civil Rights Are Protected (LITC/TCE)	61.		14842Y F 9465
17.		61027D F 8158 (EN/SP) Quality Review Checklist	40.		34293B P 4025 (SP) Your Civil Rights Are Protected (LITC/TCE) Spanish	62.		10220Q F W-4 (2008)
18.		11924Z F 9234 Certificate	41.		34303M P 4053 Your Civil Rights Are Protected (VITA/TCE/Partners)	63.		10227P F W-5 (2008)
19.		33257Z D 9282D Business Reply Labels, Andover	42.		34304X P 4053 (SP) Your Civil Rights Are Protected (VITA/TCE/Partners) Spanish	64.		12075R F 1040A Schedule 1
20.		33261H D 9282E Business Reply Labels, Austin	43.		38458K P 4327 (EN/SP) ITIN	65.		10749I F 1040A Schedule 2
21.		38836A F 13614 Intake Sheet	44.		47150J P 4481 (EN/SP) EEO Stuffer	66.		30139Y I 1040A Schedule 2
22.		38847H F 13615 Volunteer Standards of Conduct	Alert: The following items can not be ordered individually: P 678, P 1155, F 13222, F 13232, and D 12107.			67.		12064K F 1040A Schedule 3
23.		39462C F 13645 Wallet Card				68.		12059R I 1040A Schedule 3
						70.		14374D F 1040 Schedule C-EZ
						71.		11338H F 1040 Schedule D
						72.		13339M F 1040 Schedule EIC
						73.		11359K F 1040 Schedule R
						74.		11357O I 1040 Schedule R

To order additional products use the F 2333 X, SPEC Supplemental Order Form

VOLUNTEER ORDER FORM INSTRUCTIONS FOR VITA/TCE VOLUNTEERS

Form 2333V, Volunteer Order Form, allows volunteers to order VITA/TCE material for training and site assistance. As such, this material is intended only for taxpayers who receive assistance at the VITA/TCE sites; and not intended for distribution to taxpayers.

Volunteer Site Coordinators:

- Complete a separate form for each address. A list of addresses may only be attached if each addressee is to receive the same quantity of each item ordered. Indicate in Box 5 "See Attached List."
- Orders should be submitted as much in advance as possible. Orders are held until 3 weeks prior to the date shown in Box 4. This allows 3 weeks to fill and ship order.
- Items not in stock will automatically be placed on backorder and shipped when available or canceled 2 days before the date in Box 8; no further action is required on your part.
- Fax, e-mail, or mail your order directly to the Territory Office for approval. Never submit an order directly to the NDC.
- Direct order inquiries to the Territory Office.

Territory Offices:

- Products available through the CAPS system must be ordered online by SPEC.
- AARP sponsored sites should not order Form 13206, *Volunteer Assistance Summary Report*.
- We recommend that Territory Offices e-mail in their orders for best results.
- Order confirmations are not provided by the NDC. E-mailed orders can receive a read receipt confirmation when you select Outlook tracking options.

FORMS/INSTRUCTIONS Descriptions

<p>I 1040/1040A/1040EZ U.S. Individual Income Tax Instructions</p> <p>F 1040-ES Estimated Tax For Individuals</p> <p>F 1040-V Payment Voucher</p> <p>F 1040-X Amended U.S. Individual Income Tax Return</p> <p>I 1040-X Instructions for Form 1040-X</p> <p>F 2441 Child and Dependent Care Expenses</p> <p>I 2441 Instructions for Form 2441</p> <p>F 4868 Application for Automatic Extension of Time to File U.S. Individual Income Tax Return</p> <p>F 8453 U.S. Individual Income Tax Transmittal for an IRS e-file Return</p>	<p>F 8812 Additional Child Tax Credit</p> <p>F 8822 Change of Address</p> <p>F 8863 Education Credits</p> <p>F 8880 Credit for Qualified Retirement Saving Contributions</p> <p>F 9452 Filing Assistance Program</p> <p>F 9465 Installment Agreement Request</p> <p>F W-4 Employee's Withholding Allowance Certificate</p> <p>F W-5 Earned Income Credit Advance Payment Certificate</p> <p>F 1040A Schedule 1 Interest and Ordinary Dividends for Form 1040A Filers</p> <p>F 1040A Schedule 2 Child and Dependent Care Expenses for Form 1040A Filers</p>	<p>I 1040A Schedule 2 Instructions for Schedule 2 (Form 1040-A)</p> <p>F 1040A Schedule 3 Credit for the Elderly or Disabled for F 1040A Filers</p> <p>I 1040A Schedule 3 Instructions for Schedule 3 (Form 1040-A)</p> <p>F 1040 Schedules A&B Itemized Deductions & Interest and Dividend Income</p> <p>F 1040 Schedule C-EZ Net Profit from Business</p> <p>F 1040 Schedule D Capital Gains and Losses</p> <p>F 1040 Schedule EIC Earned Income Credit</p> <p>F 1040 Schedule R Credit for the Elderly or the Disabled</p> <p>I 1040 Schedule R Instructions for Schedule R (Form 1040)</p>
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Other Forms/Instructions/Publication. To order use Form 2333 X, SPEC Supplemental Order Form.

Catalog Number	Item	Catalog Number	Item
11320B	F 1040 U.S. Individual Income Tax Return	21534N	F 1040-NR-EZ U.S. Income Tax Return for Certain Nonresident Aliens with No Dependents
11327A	F 1040A U.S. Individual Income Tax Return	21718P	I 1040-NR-EZ Instruction for Form 1040-NR-EZ, U.S. Nonresident Alien Income Tax Return for Certain Single Filers
11329W	F 1040EZ Income Tax Return for Single Filers and Joint Filers With No Dependents	12490K	F 3903 Moving Expenses
11364D	F 1040-NR U.S. Nonresident Alien Income Tax Return	17227H	F 8843 Statement for Exempt Individuals and Individuals with a Medical Condition
11368V	I 1040-NR Instruction for Form 1040-NR, U.S. Nonresident Alien Income Tax Return	46965G	P 1101 2008 Application Package and Guidelines for Managing a TCE Program

Note: Contact IRS, SPEC office for information on Civil Rights Products.