



# Instructions for Form 709

## United States Gift (and Generation-Skipping Transfer) Tax Return

(For gifts made during calendar year 2003.)

For Disclosure, Privacy Act, and Paperwork Reduction Act Notice, see page 12 of the instructions.

Section references are to the Internal Revenue Code unless otherwise noted.

For Gifts Made After	and Before	Use Revision of Form 709 Dated
— — —	January 1, 1982	November 1981
December 31, 1981	January 1, 1987	January 1987
December 31, 1986	January 1, 1989	December 1988
December 31, 1988	January 1, 1990	December 1989
December 31, 1989	October 9, 1990	October 1990
October 8, 1990	January 1, 1992	November 1991
December 31, 1992	January 1, 1998	December 1996

- Schedule C has a new line 5 that is used to report the allocation of GST exemption to transfers reported on Part 3 of Schedule A. The other lines have been renumbered accordingly.

### Other Items To Note

- The annual exclusion for gifts of present interests made to a donee during the calendar year is \$11,000.
- The unified credit is \$345,800.
- For gifts made to spouses who are not U.S. citizens, the annual exclusion has increased to \$112,000. See page 3.
- The generation-skipping transfer (GST) lifetime exemption has increased to \$1,120,000. See page 11.
- **Form 709-A**, United States Short Form Gift Tax Return, is obsolete. All gift tax returns must now be filed on Form 709.

### How To Complete Form 709

1. Determine whether you are required to file Form 709.
2. Determine what gifts you must report.
3. Decide whether you and your spouse, if any, will elect to split gifts for the year.
4. Complete lines 1–18 of Part 1, page 1.
5. List each gift on Part 1, 2, or 3, of Schedule A as appropriate.
6. Complete Schedule B, if applicable.
7. If the gift was listed on Part 2 or 3 of Schedule A, complete the necessary portions of Schedule C.
8. Complete Schedule A, Part 4.
9. Complete Part 2 on page 1.
10. Sign and date the return.

**Remember**, if you are splitting gifts your spouse **must** sign line 18, in Part 1, page 1.

### Who Must File

**In general.** If you are a citizen or resident of the United States, you must file a gift tax return (whether or not any tax is ultimately due) in the following situations:

- If you gave gifts to someone in 2003 totalling more than \$11,000 (other than to your spouse) you probably must file Form 709. But see page 2 for information on specific gifts that are not taxable and for gifts to your spouse.
- Certain gifts, called future interests, are not subject to the \$11,000 annual exclusion and you must file Form 709 even if the gift was under \$11,000. See page 3.

- A husband and wife may **not** file a joint gift tax return. Each individual is responsible for his or her own Form 709.
- You must file a gift tax return to split gifts with your spouse (regardless of their amount) as described in **Part 1 — General Information** on page 5.

- If a gift is of community property, it is considered made one-half by each spouse. For example, a gift of \$100,000 of community property is considered a gift of \$50,000 made by each spouse, and each spouse must file a gift tax return.

- Likewise, each spouse must file a gift tax return if they have made a gift of

### Important Changes

We have substantially revised Form 709 for 2003.

- We have added a new Part 3 to Schedule A. The taxable gift reconciliation is now Part 4. Use the new Part 3 to report gifts to trusts that are currently subject only to gift tax but may later be subject to generation-skipping transfer (GST) tax. These are transfers that are not direct skips (and therefore do not go in Part 2) but that could have taxable GST distributions or terminations in the future. For more information, see **Part 3 — Indirect Skips** on page 9.
- If you have chosen to use gift splitting, Schedule A and Schedule C now require you to list individually all gifts that were made by your spouse and are being split between spouses. Previously, only the total of your spouse's gifts was reported on your return. We have deleted the lines in the Taxable Gift Reconciliation that were previously used to report the split gifts. See page 5 for information on gift splitting and page 8 for more information on how to report these gifts.
- Column **C** in Schedule A, Parts 2 and 3, is now used to make certain elections regarding allocation of the GST exemption. See page 9 for more information.

### Photographs of Missing Children

The IRS is a proud partner with the National Center for Missing and Exploited Children. Photographs of missing children selected by the Center may appear in instructions on pages that would otherwise be blank. You can help bring these children home by looking at the photographs and calling **1-800-THE-LOST** (1-800-843-5678) if you recognize a child.

## General Instructions

### Purpose of Form

Use Form 709 to report the following:

- Transfers subject to the Federal gift and certain generation-skipping transfer (GST) taxes and to figure the tax, if any, due on those transfers, and
- Allocation of the lifetime GST exemption to property transferred during the transferor's lifetime. (For more details, see the instructions for **Part 2 — GST Exemption Reconciliation** on page 11, and Regulations section 26.2632-1.)

All gift and GST taxes must be computed and filed on a calendar year basis.

property held by them as joint tenants or tenants by the entirety.

- Only individuals are required to file gift tax returns. If a trust, estate, partnership, or corporation makes a gift, the individual beneficiaries, partners, or stockholders are considered donors and may be liable for the gift and GST taxes.

- The donor is responsible for paying the gift tax. However, if the donor does not pay the tax, the person receiving the gift may have to pay the tax.

- If a donor dies before filing a return, the donor's executor must file the return.

**Who does not need to file.** If you meet all of the following requirements, you **are not** required to file Form 709:

- You made no gifts during the year to your spouse;
- You did not give more than \$11,000 to any one donee; and
- All the gifts you made were of present interests.

**Gifts to charities.** If the only gifts you made during the year are deductible as gifts to charities, you **do not** need to file a return as long as you transferred your entire interest in the property to qualifying charities. If you transferred only a partial interest, or transferred part of your interest to someone other than a charity, you must still file a return and report all of your gifts to charities.

If you are required to file a return to report noncharitable gifts and you made gifts to charities, you must include all of your gifts to charities on the return.

## Transfers Subject to the Gift Tax

Generally, the Federal gift tax applies to any transfer by gift of real or personal property, whether tangible or intangible, that you made directly or indirectly, in trust, or by any other means to a donee.

The gift tax applies not only to the gratuitous transfer of any kind of property, but also to sales or exchanges, not made in the ordinary course of business, where money or money's worth is exchanged but the value of the money (or property) or money's worth received is less than the value of what is sold or exchanged. The gift tax is in addition to any other tax, such as Federal income tax, paid or due on the transfer.

The exercise or release of a general power of appointment may be a gift by the individual possessing the power. General powers of appointment are those in which the holders of the power can appoint the property subject to the power to themselves, their creditors, their estates, or the creditors of their estates. To qualify as a power of appointment, it must be created by someone other than the holder of the power.

The gift tax may also apply to the forgiveness of a debt, to interest-free or below market interest rate loans, to the

assignment of the benefits of an insurance policy, to certain property settlements in divorce cases, and to the giving up of some amount of annuity in exchange for the creation of a survivor annuity.

Bonds that are exempt from Federal income taxes are not exempt from Federal gift taxes.

Code sections 2701 and 2702 provide rules for determining whether certain transfers to a family member of interests in corporations, partnerships, and trusts are gifts. The rules of section 2704 determine whether the lapse of any voting or liquidation right is a gift.

**Gifts to your spouse.** You must file a gift tax return if you made any gift to your spouse of a terminable interest that does not meet the exception described in **Life estate with power of appointment** on page 9 or if your spouse is **not** a U.S. citizen and the total gifts you made to your spouse during the year exceed \$112,000.

You must also file a gift tax return to make the Qualified Terminable Interest Property (QTIP) election described on page 10.

Except as described above, you **do not** have to file a gift tax return to report gifts to your spouse regardless of the amount of these gifts and regardless of whether the gifts are present or future interests.

## Transfers Not Subject to the Gift Tax

Three types of transfers are not subject to the gift tax. These are transfers to political organizations and payments that qualify for the educational and medical exclusions. These transfers are not "gifts" as that term is used on Form 709 and its instructions. You need not file a Form 709 to report these transfers and should not list them on Schedule A of Form 709 if you do file Form 709.

**Political organizations.** The gift tax does not apply to a transfer to a political organization (defined in section 527(e)(1)) for the use of the organization.

**Educational exclusion.** The gift tax does not apply to an amount you paid on behalf of an individual to a qualifying domestic or foreign educational organization as tuition for the education or training of the individual. A *qualifying educational organization* is one that normally maintains a regular faculty and curriculum and normally has a regularly enrolled body of pupils or students in attendance at the place where its educational activities are regularly carried on. See section 170(b)(1)(A)(ii) and its regulations.

The payment must be made directly to the qualifying educational organization and it must be for tuition. No educational

exclusion is allowed for amounts paid for books, supplies, room and board, or other similar expenses that do not constitute direct tuition costs. To the extent that the payment to the educational institution was for something other than tuition, it is a gift to the individual for whose benefit it was made, and may be offset by the annual exclusion if it is otherwise available.

Contributions to a qualified tuition program on behalf of a designated beneficiary do not qualify for the educational exclusion. See **Qualified Tuition Programs** on page 5.

**Medical exclusion.** The gift tax does not apply to an amount you paid on behalf of an individual to a person or institution that provided medical care for the individual. The payment must be to the care provider. The medical care must meet the requirements of section 213(d) (definition of medical care for income tax deduction purposes). Medical care includes expenses incurred for the diagnosis, cure, mitigation, treatment, or prevention of disease, or for the purpose of affecting any structure or function of the body, or for transportation primarily for and essential to medical care. Medical care also includes amounts paid for medical insurance on behalf of any individual.

The medical exclusion does not apply to amounts paid for medical care that are reimbursed by the donee's insurance. If payment for a medical expense is reimbursed by the donee's insurance company, your payment for that expense, to the extent of the reimbursed amount, is not eligible for the medical exclusion and you have made a gift to the donee.

To the extent that the payment was for something other than medical care, it is a gift to the individual on whose behalf the payment was made and may be offset by the annual exclusion if it is otherwise available.

The medical and educational exclusions are allowed without regard to the relationship between you and the donee. For examples illustrating these exclusions, see Regulations section 25.2503-6.

**Qualified disclaimers.** A donee's refusal to accept a gift is called a disclaimer. If a person makes a qualified disclaimer with respect to any interest in property, the property will be treated as if it had never been transferred to that person. Accordingly, the disclaimant is not regarded as making a gift to the person who receives the property because of the qualified disclaimer.

**Requirements.** To be a qualified disclaimer, a refusal to accept an interest in property must meet the following conditions:

1. The refusal must be in writing;
2. The refusal must be received by the donor, the legal representative of the

donor, the holder of the legal title to the property to which the interest relates, or the person in possession of the property within 9 months after the later of (a) the day on which the transfer creating the interest is made or (b) the day on which the disclaimant reaches age 21;

3. The disclaimant must not have accepted the interest or any of its benefits;

4. As a result of the refusal, the interest must pass without any direction from the disclaimant to either (a) the spouse of the decedent or (b) a person other than the disclaimant; and

5. The refusal must be irrevocable and unqualified.

The 9-month period for making the disclaimer generally is determined separately for each taxable transfer. For gifts, the period begins on the date the transfer is a completed transfer for gift tax purposes.

## Annual Exclusion

The first \$11,000 of gifts of present interests to each donee during the calendar year is subtracted from total gifts in figuring the amount of taxable gifts. For a gift in trust, each beneficiary of the trust is treated as a separate donee for purposes of the annual exclusion.

All of the gifts made during the calendar year to a donee are **fully excluded under the annual exclusion** if they are all gifts of *present interests* and they total \$11,000 or less.

**Note:** For gifts made to spouses who are **not U.S. citizens**, the annual exclusion has been increased to \$112,000, provided the additional (above the \$11,000 annual exclusion) \$101,000 gift would otherwise qualify for the gift tax marital deduction (as described in the line 4 instructions on page 9).

A gift of a *future interest* cannot be excluded under the annual exclusion.

A gift is considered a *present interest* if the donee has all immediate rights to the use, possession, and enjoyment of the property or income from the property.

A gift is considered a *future interest* if the donee's rights to the use, possession, and enjoyment of the property or income from the property will not begin until some future date. Future interests include reversions, remainders, and other similar interests or estates.

**Note:** A contribution to a qualified tuition plan on behalf of a designated beneficiary is considered a gift of a present interest.

A gift to a minor is considered a present interest if all of the following conditions are met:

1. Both the property and its income may be expended by, or for the benefit of, the minor before the minor reaches age 21;

2. All remaining property and its income must pass to the minor on the minor's 21st birthday; and

3. If the minor dies before the age of 21, the property and its income will be payable either to the minor's estate or to whomever the minor may appoint under a general power of appointment.

The gift of a present interest to more than one donee as joint tenants qualifies for the annual exclusion for each donee.

## Nonresident Aliens

Nonresident aliens are subject to gift and GST taxes for gifts of tangible property situated in the United States. Under certain circumstances, they are also subject to gift and GST taxes for gifts of intangible property. (See section 2501(a).)

If you are a nonresident alien who made a gift subject to gift tax, you must file a gift tax return if: (a) you gave *any* gifts of future interests; or (b) your gifts of present interests to *any donee* other than your spouse total more than \$11,000; or (c) your outright gifts to your spouse who is not a U.S. citizen total more than \$112,000.

## Transfers Subject to the Generation-Skipping Transfer Tax

You must report on Form 709 the GST tax imposed on inter vivos direct skips. An *inter vivos direct skip* is a transfer made during the donor's lifetime that is: (a) subject to the gift tax; (b) of an interest in property; and (c) made to a skip person. (See page 6.)

A transfer is *subject to the gift tax* if it is required to be reported on Schedule A of Form 709 under the rules contained in the gift tax portions of these instructions, including the split gift rules. Therefore, transfers made to political organizations, transfers that qualify for the medical or educational exclusions, transfers that are fully excluded under the annual exclusion, and most transfers made to your spouse are not subject to the GST tax.

Transfers subject to the GST tax are described in further detail in the instructions beginning on page 6.

**Important:** *Certain transfers, particularly transfers to a trust, that are not subject to gift tax and are therefore not subject to the GST tax on Form 709 may be subject to the GST tax at a later date. This is true even if the transfer is less than the \$11,000 annual exclusion. In this instance, you may want to apply a GST exemption amount to the transfer on this return or on a Notice of Allocation. For more information, see Part 3 — Indirect Skips on page 9 and Part 2 — GST Exemption Reconciliation on page 11.*

## Transfers Subject to an "Estate Tax Inclusion Period"

Certain transfers that are direct skips receive special treatment. If the transferred property would have been includible in the donor's estate if the donor had died immediately after the transfer (for a reason other than the donor having died within 3 years of making the gift), the direct skip will be treated as having been made at the end of the estate tax inclusion period (ETIP) rather than at the time of the actual transfer.

For example, if A transferred her house to her granddaughter, B, but retained the right to live in the house until her death (a retained life estate), the value of the house would be includible in A's estate if she died while still holding the life estate. In this case, the transfer to B is a completed gift (it is a transfer of a future interest) and must be reported on Part 1 of Schedule A. The GST portion of the transfer would not be reported until A died or otherwise gave up her life estate in the house.

Report the gift portion of such a transfer in Schedule A, Part 1, at the time of the actual transfer. Report the GST portion in Schedule A, Part 2, but only at the close of the ETIP. Use Form 709 only to report those transfers where the ETIP closed due to something other than the donor's death. (If the ETIP closed as the result of the donor's death, report the transfer on Form 706.)

If you are filing this Form 709 solely to report the GST portion of transfers subject to an ETIP, complete the form as you normally would with the following exceptions:

1. Write "ETIP" at the top of page 1;
2. Complete only lines 1–6, 8, and 9 of Part 1, General Information;
3. Complete Schedule A, Part 2, as explained in the instructions for that schedule on page 9;
4. Complete Schedule C. Complete Column B of Schedule C, Part 1, as explained in the instructions for that schedule on page 10;
5. Complete only lines 10 and 11 of Schedule A, Part 4; and
6. Complete **Part 2 — Tax Computation**.

## Section 2701 Elections

The special valuation rules of section 2701 contain three elections that you must make with Form 709.

1. A transferor may elect to treat a qualified payment right he or she holds (and all other rights of the same class) as other than a qualified payment right.
2. A person may elect to treat a distribution right held by that person in a controlled entity as a qualified payment right.



3. An interest holder may elect to treat as a taxable event the payment of a qualified payment that occurs more than 4 years after its due date.

The elections described in 1 and 2 must be made on the Form 709 that is filed by the transferor to report the transfer that is being valued under section 2701. The elections are made by attaching a statement to Form 709. For information on what must be in the statement and for definitions and other details on the elections, see section 2701 and Regulations section 25.2701-2(c).

The election described in 3 may be made by attaching a statement to either a timely or a late filed Form 709 filed by the recipient of the qualified payment for the year the payment is received. If the election is made on a timely filed return, the taxable event is deemed to occur on the date the qualified payment is received. If it is made on a late filed return, the taxable event is deemed to occur on the first day of the month immediately preceding the month in which the return is filed. For information on what must be in the statement and for definitions and other details on this election, see section 2701 and Regulations section 25.2701-4(d).

All of the elections may be revoked only with the consent of the IRS.

## When To File

Form 709 is an annual return.

Generally, you must file the 2003 Form 709 on or after January 1 but not later than April 15, 2004.

If the donor died during 2003, the executor must file the donor's 2003 Form 709 not later than the earlier of (a) the due date (with extensions) for filing the donor's estate tax return or (b) April 15, 2004. Under this rule, the 2003 Form 709 may be due before April 15, 2004, if the donor died before July 15, 2003. If the donor died after July 14, 2003, the due date (without extensions) is April 15, 2004. If no estate tax return is required to be filed, the due date for the 2003 Form 709 (without extensions) is April 15, 2004. For more details, see Regulations section 25.6075-1.

## Extension of Time To File

There are two methods of extending the time to file the gift tax return. *Neither method extends the time to pay the gift or GST taxes.* If you want an extension of time to pay the gift or GST taxes, you must request that separately. (See Regulations section 25.6161-1.)

**By extending the time to file your income tax return.** Any extension of time granted for filing your calendar year 2003 Federal income tax return will also extend the time to file your 2003 gift tax return. Income tax extensions are made

## Where To File

File Form 709 at the Internal Revenue Service Center listed below.

If you are located in	Then the address is: Internal Revenue Service Center
▼	▼
The 50 states or the District of Columbia	Cincinnati, OH 45999
A foreign country, American Samoa, Guam, the Virgin Islands, Puerto Rico, or have an APO or FPO address	Philadelphia, PA 19255

by using Form 4868, 2688, or 2350, which have checkboxes for Form 709. See Form 4868 to get an automatic 4-month extension by phone using a credit card to pay part or all of the Federal income tax (but not gift or GST taxes) you expect to owe for 2003. You may only use these forms to extend the time for filing your gift tax return if you are also requesting an extension of time to file your income tax return.

**By letter.** You can request an extension of time to file your gift tax return by writing to the Cincinnati Service Center at the address shown above under **Where To File**. You must explain the reasons for the delay. You **must** use a letter to request an extension of time to file your gift tax return unless you are also requesting an extension to file your income tax return.

## Adequate Disclosure



*To begin the running of the statute of limitations regarding a gift, the gift must be adequately disclosed on Form 709 (or an attached statement) filed for the year of the gift.*

In general, a gift will be considered adequately disclosed if the return or statement provides the following:

- A description of the transferred property and any consideration received by the donor,
- The identity of, and relationship between, the donor and each donee,
- If the property is transferred in trust, the trust's EIN and a brief description of the terms of the trust (or a copy of the trust instrument in lieu of the description), and
- Either a qualified appraisal or a detailed description of the method used to determine the fair market value of the gift.

See Regulations section 301.6501(c)-1(e) and (f) for details, including what constitutes a qualified appraisal, the information required if no appraisal is provided, and the information required for transfers under sections 2701 and 2702.

## Penalties

The law provides for penalties for both late filing of returns and late payment of tax unless you have reasonable cause. There are also penalties for valuation

understatements that cause an underpayment of the tax, willful failure to file a return on time, and willful attempt to evade or defeat payment of tax.

The late filing penalty will not be imposed if the taxpayer can show that the failure to file a timely return is due to reasonable cause. Those filing late (after the due date, including extensions) should attach an explanation to the return to show reasonable cause.

A valuation understatement occurs when the reported value of property entered on Form 709 is 50% or less of the actual value of the property.

## Joint Tenancy

If you buy property with your own funds and the title to such property is held by yourself and the donee as joint tenants with right of survivorship and if either you or the donee may give up those rights by severing your interest, you have made a gift to the donee in the amount of half the value of the property.

If you create a joint bank account for yourself and the donee (or a similar kind of ownership by which you can get back the entire fund without the donee's consent), you have made a gift to the donee when the donee draws on the account for his or her own benefit. The amount of the gift is the amount that the donee took out without any obligation to repay you. If you buy a U.S. savings bond registered as payable to yourself or the donee, there is a gift to the donee when he or she cashes the bond without any obligation to account to you.

## Transfer of Certain Life Estates Received From Spouse

If you received a qualified terminable interest (see page 10) from your spouse for which a marital deduction was elected on your spouse's estate or gift tax return, you will be subject to the gift tax (and GST tax, if applicable) if you dispose of all or part of your life income interest (by gift, sale, or otherwise).

The entire value of the property involved less (a) the amount you received on the disposition and (b) the amount (if

any) of the life income interest you retained after the transfer will be treated as a taxable gift. That portion of the property's value that is attributable to the remainder interest is a gift of a future interest for which no annual exclusion is allowed. To the extent you made a gift of the life income interest, you may claim an annual exclusion, treating the person to whom you transferred the interest as the donee for purposes of computing the annual exclusion.

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## Specific Instructions

### Part 1—General Information

#### Lines 12–18. Split Gifts

A married couple may not file a joint gift tax return.

However, if after reading the instructions below, you and your spouse agree to split your gifts, you should file both of your individual gift tax returns together (i.e., in the same envelope) to help the IRS process the returns and to avoid correspondence from the IRS.

If you and your spouse agree, all gifts (including gifts of property held with your spouse as joint tenants or tenants by the entirety) either of you make to third parties during the calendar year will be considered as made one-half by each of you if:

- You and your spouse were married to one another at the time of the gift;
- If divorced or widowed after the gift, you did not remarry during the rest of the calendar year;
- Neither of you was a nonresident alien at the time of the gift; and
- You did not give your spouse a general power of appointment over the property interest transferred.

If you transferred property partly to your spouse and partly to third parties, you can only split the gifts if the interest transferred to the third parties is ascertainable at the time of the gift.

The consent is effective for the entire calendar year; therefore, all gifts made by both you and your spouse to third parties during the calendar year (while you were married) must be split.

If the consent is effective, the liability for the entire gift tax of each spouse is joint and several.

If you meet these requirements and want your gifts to be considered made one-half by you and one-half by your spouse, check the "Yes" box on line 12, page 1; complete lines 13 through 17; and **have your spouse sign the consent on line 18.**

If you are not married or do not wish to split gifts, skip to Schedule A.

#### Line 15

If you were married to one another for all of 2003, check the "Yes" box and skip to line 17. If you were married for only part of the year, check the "No" box and go to line 16. If you were divorced or widowed after you made the gift, you can not elect to split gifts if you remarried before the end of 2003.

#### Line 16

Check the box that explains the change in your marital status during the year and give the date you were married, divorced, or widowed.

#### Consent of Spouse

Your spouse must sign the consent for your gift-splitting election to be valid. The consent may generally be signed at any time after the end of the calendar year. However, there are two exceptions:

1. The consent may not be signed after April 15 following the end of the year in which the gift was made. (But, if neither you nor your spouse has filed a gift tax return for the year on or before that date, the consent must be made on the first gift tax return for the year filed by either of you.)

2. The consent may not be signed after a notice of deficiency for the gift tax for the year has been sent to either you or your spouse.

The executor for a deceased spouse or the guardian for a legally incompetent spouse may sign the consent.

#### When the Consenting Spouse Must Also File a Gift Tax Return

In general, if you and your spouse elect gift splitting, then both spouses must file his or her own, individual, gift tax return.

However, only one spouse must file a return if **all** the requirements of either **Exception 1** or **2** below are met.

**Exception 1.** During the calendar year:

- Only one spouse made any gifts;
- The total value of these gifts to each third-party donee does not exceed \$22,000; and
- All of the gifts were of present interests.

**Exception 2.** During the calendar year:

- Only one spouse (the donor spouse) made gifts of more than \$11,000 but not more than \$22,000 to any third-party donee;
- The only gifts made by the other spouse (the consenting spouse) were gifts of not more than \$11,000 to third-party donees other than those to whom the donor spouse made gifts; and
- All of the gifts by both spouses were of present interests.

If either **Exception 1** or **2** is met, only the donor spouse must file a return and the consenting spouse signifies consent on that return.

*Specific instructions for Part 2—Tax Computation are continued on page 12.*

*Because you must complete Schedules A, B, and C to fill out Part 2, you will find instructions for these schedules below.*

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## Schedule A—Computation of Taxable Gifts

Do not enter on Schedule A any gift or part of a gift that qualifies for the political organization, educational, or medical exclusions. In the instructions below, "gifts" means gifts (or parts of gifts) that do not qualify for the political organization, educational, or medical exclusions.

#### Line A—Valuation Discounts

If the value of any gift you report in either Part 1, Part 2, or Part 3 of Schedule A reflects a discount for lack of marketability, a minority interest, a fractional interest in real estate, blockage, market absorption, or for any other reason, answer "Yes" to the question at the top of Schedule A. Also, attach an explanation giving the factual basis for the claimed discounts and the amount of the discounts taken.

#### Line B—Qualified Tuition Programs

If your total 2003 contributions to a qualified tuition program on behalf of any individual beneficiary exceed \$11,000, then for purposes of the annual exclusion you may elect under section 529(c)(2)(B) to treat up to \$55,000 of your total contributions as having been made ratably over a 5-year period beginning in 2003.

You must report in 2003 the entire amount of the contribution in excess of \$55,000.

You make the election by checking the box on line B at the top of Schedule A. The election must be made for the calendar year in which the contribution is made. Also attach an explanation that includes the following:

- The total amount contributed per individual beneficiary;
- The amount for which the election is being made; and
- The name of the individual for whom the contribution was made.

If you make this election, report only  $\frac{1}{5}$  (20%) of your total contributions (up to \$55,000) on the 2003 Form 709. You must then report an additional 20% of the total in each of the succeeding 4 years. If you are electing gift splitting for the contributions, apply the gift-splitting rules before applying these rules. In this case, both spouses must make the section 529(c)(2)(B) election on their respective returns.

If, in any of the 4 years following the election, you are not required to file Form 709 other than to report that year's

portion of the election, you do not need to file or otherwise report that year's portion.

**Note:** *Contributions to qualified tuition programs do not qualify for the educational exclusion.*

## How To Complete Parts 1, 2, and 3

After you determine which gifts you made are subject to the gift tax and therefore should be listed on Schedule A, you must divide these gifts between **(a)** Part 1—those subject only to the gift tax (gifts made to nonskip persons—see page 8), **(b)** Part 2—those subject to both the gift and GST taxes (gifts made to skip persons—see below), and **(c)** Part 3—those subject only to the gift tax at this time but which could later be subject to GST tax (gifts that are indirect skips—see page 9).

If you need more space, attach a separate sheet using the same format as Schedule A.



Use the following guidelines when entering gifts on Schedule A:

- Enter a gift only once — in Part 1, Part 2, or Part 3;
- Do not enter any gift or part of a gift that qualified for the political organization, educational, or medical exclusion;
- Enter gifts under “Gifts made by spouse” only if you have chosen to split gifts with your spouse and your spouse is required to file a Form 709 (see page 5);
- In column F, enter the full value of the gift (including those made by your spouse, if applicable). If you have chosen to split gifts, that one-half portion of the gift is entered in column G.

## Gifts to Donees Other Than Your Spouse

You must always enter all gifts of *future interests* that you made during the calendar year regardless of their value.

**No gift splitting.** If the total gifts of *present interests* to any donee are more than \$11,000 in the calendar year, then you must enter *all such gifts* that you made during the year to or on behalf of that donee, including those gifts that will be excluded under the annual exclusion. If the total is \$11,000 or less, you need not enter on Schedule A any gifts (except gifts of future interests) that you made to that donee. Enter these gifts in the top half of Part 1, 2, or 3, as applicable.

**Gift splitting elected.** Enter on Schedule A the entire value of every gift you made during the calendar year while you were married, even if the gift's value will be less than \$11,000 after it is split in

Column G of Part 1, 2, or 3 of Schedule A.

**Gifts made by spouse.** If you elected gift splitting and your spouse made gifts, list those gifts in the space below “Gifts made by spouse” in Part 1, 2, or 3. Report these gifts in the same way you report gifts you made.

## Gifts to Your Spouse

Except for the gifts described below, you do not need to enter any of your gifts to your spouse on Schedule A.

**Terminable interest.** Terminable interests are defined in the instructions to line 4 of Part 4. If all the terminable interests you gave to your spouse qualify as life estates with power of appointment (defined on page 9) you do not need to enter any of them on Schedule A.

However, if you gave your spouse *any* terminable interest that does not qualify as a life estate with power of appointment, you must report on Schedule A *all* gifts of terminable interests you made to your spouse during the year.

**Charitable remainder trusts.** If you make a gift to a charitable remainder trust and your spouse is the only noncharitable beneficiary (other than yourself), the interest you gave to your spouse is not considered a terminable interest and, therefore, should not be shown on Schedule A. For definitions and rules concerning these trusts, see section 2056(b)(8)(B) and Regulations section 20.2055-2.

**Future interest.** Generally, you should not report a gift of a future interest to your spouse unless the future interest is also a terminable interest that is required to be reported as described above. However, if you gave a gift of a future interest to your spouse and you are required to report the gift on Form 709 because you gave the present interest to a donee other than your spouse, then you should enter the entire gift, including the future interest given to your spouse, on Schedule A. You should use the rules under **Gifts Subject to Both Gift and GST Taxes**, below, to determine whether to enter the gift on Schedule A, Part 1, Part 2, or Part 3.

**Spouses who are not U.S. citizens.** If your spouse is not a U.S. citizen and you gave him or her a gift of a future interest, you must report on Schedule A all gifts to your spouse for the year. If all gifts to your spouse were present interests, do not report on Schedule A any gifts to your spouse if the total of such gifts for the year does not exceed \$112,000 and all gifts in excess of \$11,000 would qualify for a marital deduction if your spouse were a U.S. citizen (see the instructions for Schedule A, Part 4, line 4, on page 9). If the gifts exceed \$112,000, you must report all of the gifts even though some may be excluded.

## Gifts Subject to Both Gift and GST Taxes

### Definitions

**Direct skip.** The GST tax you must report on Form 709 is that imposed only on inter vivos direct skips. An “inter vivos direct skip” is a transfer that **(a)** is subject to the gift tax, **(b)** is of an interest in property, and **(c)** is made to a skip person. All three requirements must be met before the gift is subject to the GST tax.

A gift is “subject to the gift tax” if you are required to list it on Schedule A of Form 709. However, if you make a nontaxable gift (which is a direct skip) to a **trust** for the benefit of an individual, this transfer is subject to the GST tax unless:

1. During the lifetime of the beneficiary, no corpus or income may be distributed to anyone other than the beneficiary, and
2. If the beneficiary dies before the termination of the trust, the assets of the trust will be included in the gross estate of the beneficiary.

**Note:** *If the property transferred in the direct skip would have been includible in the donor's estate if the donor had died immediately after the transfer, see **Transfers Subject to an “Estate Tax Inclusion Period”** on page 3.*

To determine if a gift “is of an interest in property” and “is made to a skip person,” you must first determine if the donee is a “natural person” or a “trust” as defined below.

**Trust.** For purposes of the GST tax, trust includes not only an explicit trust, but also any other arrangement (other than an estate) that although not explicitly a trust, has substantially the same effect as a trust. For example, trust includes life estates with remainders, terms for years, and insurance and annuity contracts. A transfer of property that is conditional on the occurrence of an event is a transfer in trust.

**Interest in property.** If a gift is made to a “natural person,” it is always considered a gift of an interest in property for purposes of the GST tax.

If a gift is made to a trust, a natural person will have an interest in the property transferred to the trust if that person either has a present right to receive income or corpus from the trust (such as an income interest for life) or is a permissible current recipient of income or corpus from the trust (e.g., possesses a general power of appointment).

**Skip person.** A donee who is a natural person is a skip person if that donee is assigned to a generation that is two or more generations below the generation assignment of the donor. See



## Determining the Generation of a Donee below.

A donee that is a trust is a skip person if all the interests in the property transferred to the trust (as defined above) are held by skip persons.

A trust will also be a skip person if there are no interests in the property transferred to the trust held by any person, and future distributions or terminations from the trust can be made only to skip persons.

**Nonskip person.** A nonskip person is any donee who is not a skip person.

## Determining the Generation of a Donee

Generally, a generation is determined along family lines as follows:

1. If the donee is a lineal descendant of a grandparent of the donor (e.g., the donor's cousin, niece, nephew, etc.), the number of generations between the donor and the descendant (donee) is determined by subtracting the number of generations between the grandparent and the donor from the number of generations between the grandparent and the descendant (donee).

2. If the donee is a lineal descendant of a grandparent of a spouse (or former spouse) of the donor, the number of generations between the donor and the descendant (donee) is determined by subtracting the number of generations between the grandparent and the spouse (or former spouse) from the number of generations between the grandparent and the descendant (donee).

3. A person who at any time was married to a person described in 1 or 2 above is assigned to the generation of that person. A person who at any time was married to the donor is assigned to the donor's generation.

4. A relationship by adoption or half-blood is treated as a relationship by whole-blood.

5. A person who is not assigned to a generation according to 1, 2, 3, or 4 above is assigned to a generation based on his or her birth date as follows:

a. A person who was born not more than 12½ years after the donor is in the donor's generation.

b. A person born more than 12½ years, but not more than 37½ years, after the donor is in the first generation younger than the donor.

c. Similar rules apply for a new generation every 25 years.

If more than one of the rules for assigning generations applies to a donee, that donee is generally assigned to the youngest of the generations that would apply.

If an estate or trust, partnership, corporation, or other entity (other than certain charitable organizations and trusts

described in sections 511(a)(2) and 511(b)(2) and governmental entities) is a donee, then each person who indirectly receives the gift through the entity is treated as a donee and is assigned to a generation as explained in the above rules.

Charitable organizations and trusts described in sections 511(a)(2) and 511(b)(2) and governmental entities are assigned to the donor's generation. Transfers to such organizations are therefore not subject to the GST tax. These gifts should always be listed in Part 1 of Schedule A.

## Charitable Remainder Trusts

Gifts in the form of charitable remainder annuity trusts, charitable remainder unitrusts, and pooled income funds are not transfers to skip persons and therefore are not direct skips. You should always list these gifts in Part 1 of Schedule A even if all of the life beneficiaries are skip persons.

## Generation Assignment Where Intervening Parent Is Dead

If you made a gift to your grandchild and at the time you made the gift, the grandchild's parent (who is your or your spouse's or your former spouse's child) is dead, then for purposes of generation assignment, your grandchild is considered to be your child rather than your grandchild. Your grandchild's children will be treated as your grandchildren rather than your great-grandchildren.

This rule is also applied to your lineal descendants below the level of grandchild. For example, if your grandchild is dead, your great-grandchildren who are lineal descendants of the dead grandchild are considered your grandchildren for purposes of the GST tax.

This special rule may also apply in other cases of the death of a parent of the transferee. If property is transferred to an individual who is a descendant of a parent of the transferor and that individual's parent (who is a lineal descendant of the parent of the transferor) is dead at the time the transfer is subject to gift or estate tax, then for purposes of generation assignment, the individual is treated as if he or she is a member of the generation that is one generation below the lower of:

- the transferor's generation or
- the generation assignment of the youngest living ancestor of the individual who is also a descendant of the parent of the transferor.

The same rules apply to the generation assignment of any descendant of the individual.

This rule **does not** apply to a transfer to an individual who is not a lineal

descendant of the transferor if the transferor at the time of the transfer has any living lineal descendants.

If any transfer of property to a trust would have been a direct skip except for this generation assignment rule, then the rule also applies to transfers from the trust attributable to such property.

## Examples

The generation-skipping transfer rules can be illustrated by the following examples:

**Example 1.** You give your house to your daughter for her life with the remainder then passing to her children. This gift is made to a "trust" even though there is no explicit trust instrument. The interest in the property transferred (the present right to use the house) is transferred to a nonskip person (your daughter). Therefore, the trust is not a skip person because there is an interest in the transferred property that is held by a nonskip person, and the gift is not a direct skip. The transfer is an indirect skip, however, because on the death of the daughter, a termination of her interest in the trust will occur that may be subject to the generation-skipping transfer tax. See the instructions for Part 3, Schedule A (on page 9) for a discussion of how to allocate GST exemption to such a trust.

**Example 2.** You give \$100,000 to your grandchild. This gift is a direct skip that is not made in trust. You should list it in Part 2 of Schedule A.

**Example 3.** You establish a trust that is required to accumulate income for 10 years and then pay its income to your grandchildren for their lives and upon their deaths distribute the corpus to their children. Because the trust has no current beneficiaries, there are no present interests in the property transferred to the trust. All of the persons to whom the trust can make future distributions (including distributions upon the termination of interests in property held in trust) are skip persons (i.e., your grandchildren and great-grandchildren). Therefore, the trust itself is a skip person and you should list the gift in Part 2 of Schedule A.

**Example 4.** You establish a trust that pays all of its income to your grandchildren for 10 years. At the end of 10 years, the corpus is to be distributed to your children. Since for this purpose interests in trusts are defined only as present interests, all of the interests in this trust are held by skip persons (the children's interests are future interests). Therefore, the trust is a skip person and you should list the entire amount you transferred to the trust in Part 2 of Schedule A even though some of the trust's ultimate beneficiaries are nonskip persons.

## Part 1—Gifts Subject Only to Gift Tax

List in Part 1 gifts subject only to the gift tax. Generally, all of the gifts you made to your spouse (that are required to be listed, as described earlier), to your children, and to charitable organizations are not subject to the GST tax and should, therefore, be listed only in Part 1.

Group the gifts in four categories: gifts made to your spouse; gifts made to third parties that are to be split with your spouse; charitable gifts (if you are not splitting gifts with your spouse); and other gifts. If a transfer results in gifts to two or more individuals (such as a life estate to one with remainder to the other), list the gift to each separately.

Number and describe all gifts (including charitable, public, and similar gifts) in the columns provided in Schedule A.

### Column B

Describe each gift in enough detail so that the property can be easily identified, as explained below.

For real estate provide:

- A legal description of each parcel;
- The street number, name, and area if the property is located in a city; and
- A short statement of any improvements made to the property.

For bonds, give:

- The number of bonds transferred;
- The principal amount of each bond;
- Name of obligor;
- Date of maturity;
- Rate of interest;
- Date or dates when interest is payable;
- Series number if there is more than one issue;
- Exchanges where listed or, if unlisted, give the location of the principal business office of the corporation; and
- CUSIP number. The CUSIP number is a nine-digit number assigned by the American Banking Association to traded securities.

For stocks:

- Give number of shares;
- State whether common or preferred;
- If preferred, give the issue, par value, quotation at which returned, and exact name of corporation;
- If unlisted on a principal exchange, give the location of the principal business office of the corporation, the state in which incorporated, and the date of incorporation;
- If listed, give principal exchange; and
- CUSIP number.

For interests in property based on the length of a person's life, give the date of birth of the person.

For life insurance policies, give the name of the insurer and the policy number.

Clearly identify in the description column which gifts create the opening of an estate tax inclusion period (ETIP) as described under **Transfers Subject to an "Estate Tax Inclusion Period"** on page 3. Describe the interest that is creating the ETIP. An allocation of GST exemption to property subject to an ETIP that is made prior to the close of the ETIP becomes effective no earlier than the date of the close of the ETIP. See the instructions for Schedule C beginning on page 10.

### Column D. Donor's Adjusted Basis of Gifts

Show the basis you would use for income tax purposes if the gift were sold or exchanged. Generally, this means cost plus improvements, less applicable depreciation, amortization, and depletion.

For more information on adjusted basis, see **Pub. 551**, Basis of Assets.

### Columns E and F. Date and Value of Gift

The value of a gift is the fair market value of the property on the date the gift is made. The fair market value is the price at which the property would change hands between a willing buyer and a willing seller, when neither is forced to buy or to sell, and when both have reasonable knowledge of all relevant facts. Fair market value may not be determined by a forced sale price, nor by the sale price of the item in a market other than that in which the item is most commonly sold to the public. The location of the item must be taken into account wherever appropriate.

The fair market value of a stock or bond (whether listed or unlisted) is the mean between the highest and lowest selling prices quoted on the valuation date. If only the closing selling prices are available, then the fair market value is the mean between the quoted closing selling price on the valuation date and on the trading day before the valuation date. To figure the fair market value if there were no sales on the valuation date, see the instructions for Schedule B of Form 706.

Stock of close corporations or inactive stock must be valued on the basis of net worth, earnings, earning and dividend capacity, and other relevant factors.

Generally, the best indication of the value of real property is the price paid for the property in an arm's-length transaction on or before the valuation date. If there has been no such transaction, use the comparable sales method. In comparing similar properties, consider differences in the date of the sale, and the size, condition, and location of the properties, and make all appropriate adjustments.

The value of all annuities, life estates, terms for years, remainders, or reversions

is generally the present value on the date of the gift.

Sections 2701 and 2702 provide special valuation rules to determine the amount of the gift when a donor transfers an equity interest in a corporation or partnership (section 2701) or makes a gift in trust (section 2702). The rules only apply if, immediately after the transfer, the donor (or an applicable family member) holds an applicable retained interest in the corporation or partnership, or retains an interest in the trust. For details, see sections 2701 and 2702, and their regulations.

### Column G—Split Gifts

Enter an amount in this column only if you have chosen to split gifts with your spouse.

### Split gifts — gifts made by spouse

If you have elected to split gifts with your spouse AND your spouse has given a gift(s) that is being split with you, enter in this area of Part 1 information on the gift(s) made by your spouse. If only you made gifts and you are splitting them with your spouse, do not make an entry in this area.

Generally, if you elect to split your gifts, you must split **all** gifts made by you and your spouse to third-party donees. The only exception is if you gave your spouse a general power of appointment over a gift you made.

### Supplemental Documents

To support the value of your gifts, you must provide information showing how it was determined.

For stock of close corporations or inactive stock, attach balance sheets, particularly the one nearest the date of the gift, and statements of net earnings or operating results and dividends paid for each of the 5 preceding years.

For each life insurance policy, attach **Form 712**, Life Insurance Statement.

**Note for single premium or paid-up policies:** *In certain situations, for example, where the surrender value of the policy exceeds its replacement cost, the true economic value of the policy will be greater than the amount shown on line 59 of Form 712. In these situations, report the full economic value of the policy on Schedule A. See Rev. Rul. 78-137, 1978-1 C.B. 280 for details.*

If the gift was made by means of a trust, attach a certified or verified copy of the trust instrument to the return on which you report your **first** transfer to the trust. However, to report subsequent transfers to the trust, you may attach a brief description of the terms of the trust or a copy of the trust instrument.

Also attach any appraisal used to determine the value of real estate or other property.



If you do not attach this information, you must include in Schedule A full information to explain how the value was determined.

## Part 2—Direct Skips

List in Part 2 only those gifts that are currently subject to both the gift and GST taxes. **You must list the gifts in Part 2 in the chronological order that you made them.** Number, describe, and value the gifts as described in the instructions for Part 1 on page 8.

If you made a transfer to a trust that was a direct skip, list the entire gift as one line entry in Part 2.

## Column C—2632(b) Election

If you elect under section 2632(b)(3) to **NOT** have the automatic allocation rules of section 2632(b) apply to a transfer, enter a check in column C next to the transfer. You must also attach a statement to Form 709 clearly describing the transaction and the extent to which the automatic allocation is not to apply. Reporting a direct skip on a timely filed Form 709 and paying the GST tax on the transfer will qualify as such a statement.

**How to report GST transfers after the close of an ETIP.** If you are reporting a generation-skipping transfer that was subject to an “estate tax inclusion period” (ETIP) (provided the ETIP closed as a result of something other than the death of the transferor—see Form 706), and you are also reporting gifts made during the year, complete Schedule A as you normally would with the following changes:

Report the transfer subject to an ETIP on Schedule A, Part 2.

**1. Column B.** In addition to the information already requested, describe the interest that is closing the ETIP; explain what caused the interest to terminate; and list the year the gift portion of the transfer was reported and its item number on Schedule A that was originally filed to report the gift portion of the ETIP transfer.

**2. Column E.** Give the date the ETIP closed rather than the date of the initial gift.

**3. Columns F, G and H.** Enter “N/A” in these columns.

The value is entered only in Column B of Part 1, Schedule C. See page 10 of the instructions.

**Split gifts — gifts made by spouse**  
See this heading under **Part 1** on page 8.

**Part 3—Indirect Skips** (*Gifts to trusts that are currently subject to gift tax and may later be subject to the GST tax.*)

Some gifts made to trusts are subject only to gift tax at the time of the transfer but later may be subject to GST tax. The GST

tax could apply either at the time of a distribution from the trust, at the termination of the trust, or both.

Section 2632(c) defines indirect skips and applies special rules to the allocation of GST exemption to such transfers. In general, an indirect skip is a transfer of property that is subject to gift tax (other than a direct skip) and is made to a GST trust. A GST trust is a trust that could have a generation-skipping transfer with respect to the transferor, unless the trust provides for certain distributions of trust corpus to non-skip persons. See section 2632(c)(3)(B) for details.

List in Part 3 only those gifts that are indirect skips as defined in section 2632(c). You must list the gifts in Part 3 in the chronological order that you made them.

Section 2632(c) provides for the automatic allocation of the donor’s unused GST exemption to indirect skips. But see **Column C—2632(c) election** below for the rules on electing out of this automatic allocation and electing to treat a trust as a GST trust.

**Column C—2632(c) election.** There are three different elections you may make.

**1.** You may elect not to have the automatic allocation rules apply to the current transfer made to a particular trust.

**2.** You may elect not to have the automatic rules apply to both the current transfer and any and all future transfers made to a particular trust.

**3.** You may elect to treat any trust as a GST trust for purposes of the automatic allocation rules.

See section 2632(c)(5) for details.

**When to make an election.** Election **1** is timely made if it is made on a timely filed gift tax return for the year the transfer was made or was deemed to have been made.

Elections **2** and **3** may be made on a timely filed gift tax return for the year for which the election is to become effective.

To make one of these elections, check column C next to the transfer to which the election applies. You must also attach an explanation as described below. If you are making election **2** or **3** on a return on which the transfer is not reported, simply attach the statement described below.

**Attachment.** You must attach a statement to Form 709 that describes the election you are making and clearly identifies the trusts and/or transfers to which the election applies.

## Split gifts — gifts made by spouse

See this heading under **Part 1** on page 8.

## Part 4—Taxable Gift Reconciliation

### Line 2

Enter the total annual exclusions you are claiming for the gifts listed on Schedule A. See **Annual Exclusion** on page 3. If you split a gift with your spouse, the annual exclusion you claim against that gift may not be more than your half of the gift.

## Deductions

### Line 4—Marital deduction

Enter on line 4 all of the gifts to your spouse that you listed on Schedule A and for which you are claiming a marital deduction. **Do not enter any gift that you did not include on Schedule A.** On the dotted line on line 4, indicate which numbered items from Schedule A are gifts to your spouse for which you are claiming the marital deduction.



*Do not enter on line 4 any gifts to your spouse who was not a U.S. citizen at the time of the gift.*

You may deduct all gifts of nonterminable interests made during the year that you entered on Schedule A regardless of amount, and certain gifts of terminable interests as outlined below.

**Terminable interests.** Generally, you cannot take the marital deduction if the gift to your spouse is a terminable interest. In most instances, a terminable interest is nondeductible if someone other than the donee spouse will have an interest in the property following the termination of the donee spouse’s interest. Some examples of terminable interests are:

- A life estate;
- An estate for a specified number of years; or
- Any other property interest that after a period of time will terminate or fail.

If you transfer an interest to your spouse as sole joint tenant with yourself or as a tenant by the entirety, the interest is not considered a terminable interest just because the tenancy may be severed.

### Life estate with power of appointment.

You may deduct, without an election, a gift of a terminable interest if all four requirements below are met:

- 1.** Your spouse is entitled for life to all of the income from the entire interest;
- 2.** The income is paid yearly or more often;
- 3.** Your spouse has the unlimited power, while he or she is alive or by will, to appoint the entire interest in all circumstances; and
- 4.** No part of the entire interest is subject to another person’s power of

appointment (except to appoint it to your spouse).

If either the right to income or the power of appointment given to your spouse pertains only to a **specific portion** of a property interest, the marital deduction is allowed only to the extent that the rights of your spouse meet all four of the above conditions. For example, if your spouse is to receive all of the income from the entire interest, but only has a power to appoint one-half of the entire interest, then only one-half qualifies for the marital deduction.

A partial interest in property is treated as a specific portion of an entire interest only if the rights of your spouse to the income and to the power constitute a fractional or percentile share of the entire property interest. This means that the interest or share will reflect any increase or decrease in the value of the entire property interest. If the spouse is entitled to receive a specified sum of income annually, the capital amount that would produce such a sum will be considered the specific portion from which the spouse is entitled to receive the income.

**Election to deduct qualified terminable interest property (QTIP).** You may *elect* to deduct a gift of a terminable interest if it meets requirements **1, 2, and 4** above, even though it does not meet requirement **3**.

You make this election simply by listing the qualified terminable interest property on Schedule A and deducting its value on line 4, Part 4, Schedule A. There is no longer a box to check to make the election. You are presumed to have made the election for all qualified property that you both list and deduct on Schedule A. You may not make the election on a late filed Form 709.

#### Line 5

Enter the amount of the annual exclusions that were claimed for the gifts you listed on line 4.

#### Line 7—Charitable deduction

You may deduct from the total gifts made during the calendar year all gifts you gave to or for the use of:

- The United States, a state or political subdivision of a state or the District of Columbia, for exclusively public purposes;
- Any corporation, trust, community chest, fund, or foundation organized and operated only for religious, charitable, scientific, literary, or educational purposes, or to prevent cruelty to children or animals, or to foster national or international amateur sports competition (if none of its activities involve providing athletic equipment (unless it is a qualified amateur sports organization)), as long as no part of the earnings benefits any one person, no substantial propaganda is produced, and no lobbying or

campaigning for any candidate for public office is done;

- A fraternal society, order, or association operating under a lodge system, if the transferred property is to be used only for religious, charitable, scientific, literary, or educational purposes, including the encouragement of art and the prevention of cruelty to children or animals;
- Any war veterans' organization organized in the United States (or any of its possessions), or any of its auxiliary departments or local chapters or posts, as long as no part of any of the earnings benefits any one person.

On line 7, show your total charitable, public, or similar gifts (minus annual exclusions allowed). On the dotted line, indicate which numbered items from the top of Schedule A are charitable gifts.

#### Line 10—GST tax

If you will pay GST tax with this return on any direct skips reported on this return, the amount of that GST tax is also considered a gift and must be added to your other gifts reported on this return.

If you entered gifts on Part 2, or if you and your spouse elected gift splitting and your spouse made gifts subject to the GST tax that you are required to show on your Form 709, complete Schedule C, and enter on line 10 the total of Schedule C, Part 3, column H. Otherwise, enter zero on line 10.

#### Line 13—QTIP election for annuities

Section 2523(f)(6) creates an automatic QTIP election for gifts of joint and survivor annuities where the spouses are the only possible recipients of the annuity prior to the death of the last surviving spouse.

The donor spouse can elect out of QTIP treatment, however, by checking the box on line 13 and entering the item number from Schedule A for the annuities for which you are making the election. Any annuities entered on line 13 cannot also be entered on line 4 of Schedule A, Part 4. Any such annuities that are not listed on line 13 must be entered on line 4 of Part 4, Schedule A. If there is more than one such joint and survivor annuity, you are not required to make the election for all of them. Once made, the election is irrevocable.

## Schedule B—Gifts From Prior Periods

If you did not file gift tax returns for previous periods, check the "No" box on line 11a of Part 1, page 1, and skip to the Tax Computation on page 1. (However, be sure to complete Schedule C, if applicable.) If you filed gift tax returns for previous periods, check the "Yes" box on line 11a and complete Schedule B by

listing the years or quarters in chronological order as described below. If you need more space, attach a separate sheet using the same format as Schedule B.

If you filed returns for gifts made before 1971 or after 1981, show the calendar years in column A. If you filed returns for gifts made after 1970 and before 1982, show the calendar quarters.

In column B, identify the Internal Revenue Service office where you filed the returns. If you have changed your name, be sure to list any other names under which the returns were filed. If there was any other variation in the names under which you filed, such as the use of full given names instead of initials, please explain.

In column C, enter the amount of unified credit actually applied in the prior period. If you are required to reduce your allowable unified credit because of gifts you made after September 8, 1976, and before January 1, 1977, enter the unified credit determined after the reduction.

In column E, show the correct amount (the amount finally determined) of the taxable gifts for each earlier period.

See Regulations section 25.2504-2 for rules regarding the final determination of the value of a gift.

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## Schedule C—Computation of Generation-Skipping Transfer Tax

### Part 1—Generation-Skipping Transfers

You must enter in Part 1 all of the gifts you listed in Part 2 of Schedule A, in that order and using those same values.

### Column B—"Transfers Subject to an ETIP"

If you are reporting a generation-skipping transfer that occurred because of the close of an ETIP, complete column B for such transfer as follows:

1. Provided the GST exemption is being allocated on a timely filed gift tax return, enter the value as of the close of the ETIP.
2. If the exemption is being allocated after the due date (including extensions) for the gift tax return on which the transfer should be reported, enter the value as of the time the exemption allocation was made.

### Column C

You are allowed to claim the gift tax annual exclusion currently allowable with respect to your reported direct skips (other than certain direct skips to trusts—see **Note** below), using the rules and limits discussed earlier for the gift tax

annual exclusion. However, you must allocate the exclusion on a gift-by-gift basis for GST computation purposes. You must allocate the exclusion to each gift to the maximum allowable amount and in chronological order, beginning with the earliest gift that qualifies for the exclusion. Be sure that you do not claim a total exclusion of more than \$11,000 per donee.

**Note:** You may not claim any annual exclusion for a transfer made to a trust unless the trust meets the requirements discussed under **Direct Skip** on page 6.

## Part 2—GST Exemption Reconciliation

### Line 1

Every donor is allowed a lifetime GST exemption. The amount of the exemption is indexed for inflation and is published annually by the IRS in a revenue procedure. For transfers made through 1998, the GST exemption was \$1 million. The increased exemption amounts are as follows:

Year	Amount
1999 . . . . .	\$1,010,000
2000 . . . . .	\$1,030,000
2001 . . . . .	\$1,060,000
2002 . . . . .	\$1,100,000
2003 . . . . .	\$1,120,000

In general, each annual increase can only be allocated to transfers made (or appreciation occurring) during or after the year of the transfer.

**Example.** A donor had made \$1.5 million in GST transfers through 2001, and had allocated all \$1,060,000 of the exemption to those transfers. In 2002, the donor makes a \$5,000 taxable generation-skipping transfer. The donor can allocate \$5,000 of exemption to the 2002 transfer but cannot allocate the \$35,000 of unused 2002 exemption to pre-2002 transfers.

However, if in 1998 the donor had made a \$1.5 million transfer to a trust that was not a direct skip, but from which generation-skipping transfers could be made in the future, the donor could allocate the increased exemption to the trust, even though no additional transfers were made to the trust. See Regulations section 26.2642-4 for details on the redetermination of the applicable fraction when additional exemption is allocated to the trust.

You should keep a record of your transfers and exemption allocations to make sure that any future increases are allocated correctly.

Enter on line 1 of Part 2 the maximum GST exemption you are allowed. This will not necessarily be the highest indexed amount if you have made no GST transfer during the year of the increase. For example, if your last GST transfer was in

2000, your maximum GST exemption would be \$1,030,000, not \$1,100,000.

The donor can apply this exemption to inter vivos transfers (i.e., transfers made during the donor's life) on Form 709. The executor can apply the exemption on Form 706 to transfers taking effect at death. An allocation is irrevocable.

In the case of inter vivos direct skips, a portion of the donor's unused exemption is automatically allocated to the transferred property unless the donor elects otherwise. To elect out of the automatic allocation of exemption, you must file Form 709 and attach a statement to it clearly describing the transaction and the extent to which the automatic allocation is not to apply. Reporting a direct skip on a timely filed Form 709 and paying the GST tax on the transfer will qualify as such a statement.

**Special QTIP election.** If you have elected QTIP treatment for any gifts in trust listed on Schedule A, then you may make an election on Schedule C to treat the entire trust as non-QTIP for purposes of the GST tax. The election must be made for the entire trust that contains the particular gift involved on this return. Be sure to identify by item number the specific gift for which you are making this special QTIP election.

### Line 5

Enter on line 5 the amount of GST exemption you are applying to transfers reported in Part 3 of Schedule A.

Section 2632(c) provides an automatic allocation to indirect skips of any unused GST exemption. The unused exemption is allocated to indirect skips to the extent necessary to make the inclusion ratio zero for the property transferred. You may elect out of this automatic allocation as explained in the instructions for Part 3 on page 9.

### Line 6

**Notice of allocation.** You may wish to allocate GST exemption with this return to transfers not reported on this return, such as a late allocation.

To allocate your exemption to such transfers, attach a statement to this Form 709 and entitle it "Notice of Allocation." The notice must contain the following for each trust (or other transfer):

- Clearly identify the trust, including the trust's EIN, if known;
- If this is a late allocation, the year the transfer was reported on Form 709;
- The value of the trust assets at the effective date of the allocation;
- The amount of your GST exemption allocated to each gift (or a statement that you are allocating exemption by means of a formula such as "an amount necessary to produce an inclusion ratio of zero"); and

**Table for Computing Tax**

Column A	Column B	Column C	Column D
Taxable amount over	Taxable amount not over—	Tax on amount in Column A	Rate of tax on excess over amount in Column A
-----	\$10,000	-----	18%
\$10,000	20,000	\$1,800	20%
20,000	40,000	3,800	22%
40,000	60,000	8,200	24%
60,000	80,000	13,000	26%
80,000	100,000	18,200	28%
100,000	150,000	23,800	30%
150,000	250,000	38,800	32%
250,000	500,000	70,800	34%
500,000	750,000	155,800	37%
750,000	1,000,000	248,300	39%
1,000,000	1,250,000	345,800	41%
1,250,000	1,500,000	448,300	43%
1,500,000	2,000,000	555,800	45%
2,000,000	-----	780,800	49%



- The inclusion ratio of the trust after the allocation.

Total the exemption allocations and enter this total on line 6.

**Note:** *Where the property involved in such a transfer is subject to an estate tax inclusion period (ETIP) because it would be includible in the donor's estate if the donor died immediately after the transfer (other than by reason of the donor having died within 3 years of making the gift), an allocation of the GST exemption at the time of the transfer will only become effective at the end of the ETIP. For details, see **Transfers Subject to an "Estate Tax Inclusion Period"** on page 3 and section 2642(f).*

### Part 3—Tax Computation

You must enter in Part 3 every gift you listed in Part 1 of Schedule C.

#### Column C

You are not required to allocate your available exemption. You may allocate some, all, or none of your available exemption, as you wish, among the gifts listed in Part 3 of Schedule C. However, the total exemption claimed in column C may not exceed the amount you entered on line 3 of Part 2 of Schedule C.

You may enter an amount in column C that is greater than the amount you entered in column B.

#### Column D

Carry your computation to three decimal places (e.g., "1.000").

## Part 2—Tax Computation (Page 1 of Form)

### Line 7

If you are a citizen or resident of the United States, you must take any available unified credit against gift tax. Nonresident aliens may not claim the unified credit. If you are a nonresident alien, delete the \$345,800 entry and write in zero on line 11.

### Line 10

Enter 20% of the amount allowed as a specific exemption for gifts made after September 8, 1976, and before January 1, 1977. (These amounts will be among those listed in column D of Schedule B, for gifts made in the third and fourth quarters of 1976.)

### Line 13

Gift tax conventions are in effect with Australia, Austria, Denmark, France,

Germany, Japan, Sweden, and the United Kingdom. If you are claiming a credit for payment of foreign gift tax, figure the credit on an attached sheet and attach evidence that the foreign taxes were paid. See the applicable convention for details of computing the credit.

### Line 19

Make your check or money order payable to "United States Treasury" and write the donor's social security number on it. You may not use an overpayment on Form 1040 to offset the gift and GST taxes owed on Form 709.

### Signature

As a donor, you must sign the return. If you pay another person, firm, or corporation to prepare your return, that person must also sign the return as preparer unless he or she is your regular full-time employee.

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**Disclosure, Privacy Act, and Paperwork Reduction Act Notice.** We ask for the information on this form to carry out the Internal Revenue laws of the United States. We need the information to figure and collect the right amount of tax. Form 709 is used to report (1) transfers subject to the Federal gift and certain generation-skipping transfer (GST) taxes and to figure the tax, if any, due on those transfers, and (2) allocation of the lifetime GST exemption to property transferred during the transferor's lifetime.

Our legal right to ask for the information requested on this form is sections 6001, 6011, and 6019, and their regulations. You are required to provide the information requested on this form. Section 6109 requires that you provide your social security number; this is so we know who you are, and can process your Form 709.

Generally, tax returns and return information are confidential, as stated in section 6103. However, section 6103 allows or requires the Internal Revenue Service to disclose or give such information shown on your Form 709 to the Department of Justice to enforce the tax laws, both civil and criminal, and to cities, states, the District of Columbia, U.S. commonwealths or possessions, and certain foreign governments for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, or to Federal and state agencies to enforce Federal

nontax criminal laws and to combat terrorism.

We may disclose the information on your Form 709 to the Department of the Treasury and contractors for tax administration purposes; and to other persons as necessary to obtain information which we cannot get in any other way for purposes of determining the amount of or to collect the tax you owe. We may disclose the information on your Form 709 to the Comptroller General to review the Internal Revenue Service. We may also disclose the information on your Form 709 to Committees of Congress; Federal, state and local child support agencies; and to other Federal agencies for the purpose of determining entitlement for benefits or the eligibility for, and the repayment of, loans.

If you are required to but do not file a Form 709, or do not provide the information requested on the form, or provide fraudulent information, you may be charged penalties and be subject to criminal prosecution.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law.

The time needed to complete and file this form will vary depending on individual circumstances. The estimated average time is:

<b>Recordkeeping</b> . . . . .	1 hr., 5 min.
<b>Learning about the law or the form</b> . . . . .	1 hr., 19 min.
<b>Preparing the form</b> . . . . .	1 hr., 54 min.
<b>Copying, assembling, and sending the form to the IRS</b> . . . . .	1 hr., 3 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making this form simpler, we would be happy to hear from you. You can write to the Tax Products Coordinating Committee, Western Area Distribution Center, Rancho Cordova, CA 95743-0001. **Do not** send the tax form to this office. Instead, see **Where To File** on page 4.