

Federal Law Enforcement Training Center
and the Internal Revenue Service
Department of the Treasury
United States of America

Seized Computer Recovery Specialist (SCRS) Training

for Foreign Tax Enforcement Officials

Offered by:

Office of Overseas Operations and
Tax Administration Advisory Services
Internal Revenue Service

and the

Financial Fraud Institute
Federal Law Enforcement Training Center
United States Department of the Treasury

May 13 – 25, 2001

At the Federal Law Enforcement
Training Center (FLETC)
Glynco, GA

Important Notice:

Participants must be fluent in English. A copy of this brochure should be given to each nominee. More detailed instructions will be sent to participants at a later date.

Seized Computer Recovery Specialist (SCRS) Training

Seminar Overview

This ten-day program is an advanced computer class for computer analysts and investigators involved in conducting investigations involving computers and computer media.

Objectives

After completing the SCRS course, you will be able to:

- Conduct a computer search, seizure and analysis
- Search for files within the logical and physical disk
- Validate data used as evidence
- Image and restore the hard disk
- Complete practical exercises imaging and analyzing Windows 95/98, FAT 16 and 32 systems, and Windows NT
- Conduct diskette analysis
- Execute a search warrant

Who Should Attend and Eligibility Requirements

Auditors and investigators responsible for conducting financial investigations.

The minimum requirements are as follows:

- Have attended the International Computer Evidence Analysis Training (ICEAT) course or a similar training program
- Have auditor or investigator experience
- Be fluent in English with minimum scores as follows:

ALIGU (both listening and reading)	80
British Council	Acceptable Level
TOEFL	525
- Be in good physical condition in order to utilize the Federal Law Enforcement Training Center (FLETC) facilities
- Have health/accident insurance applicable in the United States for the duration of the course (short-term medical insurance is available in the United States for approximately US \$100 per month)

Session

There is one session scheduled for the year 2001:

For Session Dates . . .
May 13 – 25, 2001

The Nominations Are Due . . .
March 30, 2001

Session Location

The course will be conducted at the Federal Law Enforcement Training Center (FLETC) in Glynco, Georgia.

Methodology

The course uses experiential methods concentrating on:

- Practical exercises

Materials

Students are provided with manuals, reference materials, case studies and software to use in the classroom and take home for future reference.

Participant Evaluation

A written evaluation is prepared for the sponsoring agency.

About Our Instructors

The instructors are criminal investigators drawn from the Financial Fraud Institute, Internal Revenue Service and other federal agencies.

Session Fee

Participant should bring a check for:

IRS Training Fee — US \$6,500

Made payable to the Internal Revenue Service

Fee includes: meals, housing, materials, administrative costs, award luncheon, and opening reception.

Financial Data

Participants should bring a check or traveler checks to pay for the course. **Checks should be made payable to Internal Revenue Service.** The costs are based on participants staying at a local hotel. If housing becomes available at the training facility, the fees will be reduced.

The fees may be paid by the participant, or a sponsoring agency or an international organization such as the United Nations or the United States Agency for International Development (USAID).

Nomination Procedures

Submit your nomination or inquiries to:

Internal Revenue Service

Office of Overseas Operations and Tax Administration Advisory Services

LM:IN:OO:TAAS

950 L'Enfant Plaza South, SW

Washington, DC 20024

Phone: 202-874-1350

FAX: 202-874-1838

E-mail: TAAS@irs.gov

Or see the IRS website for more information:

www.irs.gov/tax_edu/taas/index.html

Nomination Information

All nominations must include the following information:

- Date/location when they attended the ICEAT course
- Contact person, including e-mail, phone and fax numbers
- Participant's name
- Present job title
- Date of birth
- Gender
- Passport number
- Participant's e-mail, phone and fax numbers, home and work addresses
- Description of duties and responsibilities
- Former work experience
- Educational background
- Extent of out-of-country travel
- Copies of ALIGU, TOEFL or British Council competency scores (see eligibility requirements)
- Smoking/non-smoking preference

In-Country Option

This program can be modified and conducted in your country if there are a sufficient number of participants. This would allow more people to be trained at a lower overall cost.

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Department of the Treasury
Internal Revenue Service

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