

Acknowledgement and General Information for Taxpayers Who File Returns Electronically

Thank you for taking part in the IRS e-file Program.

Your federal income tax return for tax year _____ is being filed electronically with the _____ Service Center of the IRS by the services of _____

Your return was accepted by IRS on _____ and the Declaration Control Number (DCN) assigned to your return is _____

Since you are filing your return electronically, PLEASE DO NOT SEND A PAPER COPY OF YOUR RETURN TO THE IRS. IF YOU DO, IT WILL DELAY THE PROCESSING OF THE RETURN.

If You Need to Make a Change to Your Return

If you need to make a change or correct the return you filed electronically, you should send a Form 1040X, Amended U.S. Individual Income Tax Return, to the IRS service center that processes paper returns for your area. The address is in your tax forms package, or you can call the IRS toll-free at 1-800-829-1040.

If You Need to Ask About Your Refund

The IRS will notify your electronic filer when they accept your return, usually within 48 hours. If your return wasn't accepted, IRS will notify your electronic filer of the reasons for rejection. If it has been more than three weeks since the IRS accepted your return and you have not received your refund, you can call the IRS toll-free Tele-Tax return information number, 1-800-829-4477, to check the status of your refund. **You will need to know the first social security number shown on your return, your filing status, and the exact amount of the refund you expect.** Tele-Tax should give you the date for mailing or depositing your refund. You should receive your refund check within 30 days of the date given by Tele-Tax, or within one week of that date if you chose direct deposit. If you don't receive it by then, or if Tele-Tax does not give you refund information, call your local IRS office at 1-800-829-1040.

If You Owe Tax

If your electronically filed return showed tax due, you must pay the amount you owe by April 17. Use either the scannable payment voucher you will receive in the mail, Form 1040-V, (Payment Voucher), which you can get from your electronic filer, or pay by credit card. Mail Form 1040-V with your payments to the lockbox associated with the Service Center where the return was filed. To pay by credit card, call 1-888-2PAY-TAX (1-888-272-9829) toll free and follow the instructions. You can make your payment using the American Express® Card, Discover® Card or MasterCard®. The credit card processor will charge a convenience fee based on the amount you are paying. You will be told what the fee is when you call and will have the option to either continue or cancel the call. If the IRS doesn't receive your payment by April 17, they will send you a notice that asks for full payment of the tax due **plus penalties and interest.** If you can't pay the tax amount you owe in full, please complete Form 9465 (Installment Agreement Request), which may be filed electronically. You can get the form by calling 1-800-829-3676. To avoid delays, you must send or electronically file Form 9465 to the address provided on the instructions on Form 1040-V.

If You Need to Inquire About Your Direct Debit Payment

You can call 1-888-353-4537 to inquire about the status of a direct debit payment. If there is a change to the bank account information provided on the return, you should call this number to cancel the delayed payment request. You will need the social security (if a joint filing, the first social security number) associated with the return, the payment amount, and the bank account number. Cancellation requests must be received no later than 8:00 p.m. Eastern Time, at least two business days prior to your delayed payment date.

Refund Anticipation Loans

A refund anticipation loan is a loan made to you based on the refund you expect to receive. This loan is a contract between you and a lender. The IRS is not involved in this contract, can't grant or deny the loan, and can't answer any questions about it. **If you have any questions about a refund anticipation loan, contact your electronic filer or the lender.**